

## Canterbury Internship Program: On-Site Evaluation

This evaluation will become part of the student's permanent file. Please be as detailed and open as possible and return this form to Marie Elena Lyon via email or by standard mail at one of the addresses listed below.

Student \_\_\_\_\_

On-Site Coordinator \_\_\_\_\_

Agency or Institution \_\_\_\_\_

Total number of hours spent on-site by the student \_\_\_\_\_

Department(s) or area(s) in which the student worked \_\_\_\_\_

PLEASE CIRCLE ONE OF THE FOLLOWING: Poor Good Outstanding

1. Was the student prompt in arriving at work? 1 2 3 4 5

2. Was the student cooperative? 1 2 3 4 5

3. Did the student show initiative in his/her work? 1 2 3 4 5

4. Was the student conscientious in meeting responsibilities? 1 2 3 4 5

5. Did the student meet the overall objectives you originally agreed upon? 1 2 3 4 5

6. Would you be willing to accept another Canterbury student for an internship in future years?  
Yes \_\_\_\_\_ No \_\_\_\_\_

In a brief comment, please give your evaluation of this student's attitude and performance during the time he/she spent with you.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form at your earliest convenience to:

Marie Elena Lyon

Canterbury School

3210 Smith Road, Fort Wayne, IN 46804

melyon@canterburyschool.org