



EMPLOYMENT OPPORTUNITY: Early Childhood Director Canterbury School

Canterbury School seeks a full-time, dedicated Early Childhood Director to join our school community. The Early Childhood Director is a senior member of the Leadership Team and will guide and shape the learning environment for students aged 2-5. The Director will communicate and build strong relationships with families, guide and inspire a strong faculty, be energetic, employ humor, and exude professionalism.

Initially founded in 1977 by a group of seven families as a small K-6 school, Canterbury School has grown and matured into a highly regarded school now serving 866 students from Early Childhood (age 2) through Grade 12. Current enrollment in the Early Childhood is 147. The school is located on two adjacent and well-equipped campuses totaling seventy acres and located about ten minutes from downtown Fort Wayne, Indiana. With a growing population currently exceeding 250,000 people, Fort Wayne is Indiana's second largest city and a vibrant, family-centered, and friendly community.

Canterbury is committed to its mission "to maximize the potential of young people by providing a challenging, enriching, and supportive learning environment in which students build the foundation for a life of purpose, passion, and meaning." The school does this through comprehensive programs in academics, arts, and athletics; its attention to the social-emotional development of students; and an emphasis on character development based on Christian principles.

The ideal Early Childhood Director candidate:

- Demonstrates deep competency in the social, emotional and academic development of 2-5 year olds
- Displays positivity and enthusiasm and finds joy in working with children and adults
- Is a positive team player and exhibits a growth mindset when in challenging circumstances
- Has experience with the Reggio Emilia approach and other common Early Childhood pedagogical approaches
- Demonstrates a commitment to diversity, equity and inclusion
- Seeks consistent personal and professional growth
- Has a clearly articulated philosophy of discipline that takes into account the developmental needs of children
- Exhibits confidence in leadership, collaboration, and teamwork and high level of interpersonal skills
- Exhibits strong skills in written and oral communication and demonstrates a high level of organization and prioritization skills
- Develops and sustains close partnerships with families
- Seeks ways to inspire and lead an already very strong faculty
- Has a Bachelors and a Masters degree in Early Childhood Education, or other closely related field, and experience in teaching and administration, preferably at an independent school

The Early Childhood Director reports directly to the Head of School. Responsibilities include, but are not limited to:

- Maintain the rich culture of Canterbury School
- Participate in the senior leadership team to support Canterbury curriculum and programming from an Early Childhood through High School perspective
- Oversee and execute tasks related to the supervision of all aspects of the Early Childhood curriculum, including classroom and Clubhouse programming
- Supervise Early Childhood faculty and staff related to performance management, hiring processes and professional development plans
- Build and maintain deep relationships with all constituencies
- Create and actively manage the divisional budget
- Support the goals of the Admissions, Marketing and Development offices

TO APPLY: Fill out an online application at www.canterburyschool.org/employment and submit a cover letter and resume to bottenweller@canterburyschool.org by December 11.